

COA APPLICATION REVIEW #1: Robert Williams

John Mullins House, C 1950's

Property Address: 206 Gilliam Street, Oxford, NC 27565
 Sworn stakeholders: Robert Williams
 Property type: Residential
 Project type: Replace Siding and paint with like color
 HPC Conflicts of Interest declared: None

Project Description	Factors Considered *	**	Outcome
The property owner requests to replace LP Triple 4 Quicklap Hardboard Siding with new LP Triple 4 Quicklap Hardboard Siding, north side only, painted blue to match the building.	Height of proposed Structure	N/A	Kelly Collins Schram made a motion that this COA is congruent with the Design Guidelines 1.103, 1.106, 1.202 and 2.103 and therefore should be approved. Gary Weaver seconded it. The HPC voted unanimously to approve.
	Setback/placement of structure	N/A	
	Exterior Construction Materials	C	
	Exterior Colors	C	
	Architectural Details	N/A	
	Roof (shape/form/materials)	N/A	
	Doors/Windows/Fenestrations	N/A	
	General form and proportion	C	
	Appurtenant fixtures	N/A	
	Structural Conditions	N/A	
	Trees	N/A	

* See attached HPC worksheet for full details of factors considered
 ** C = Congruent with Historic Aspects of Historic District
 NC = Not Congruent with Historic Aspects of Historic District
 NA = This project does not impact this factor

Property Address: 203 College Street, Oxford, NC 27565
 Sworn stakeholders: Tony Armento
 Property type: Residential
 Project type: Installation of offset shutter hinges and shutter caps; application of white silicone roof coating to second EDPM flat roof; adjust grade (north side) to correct drainage (install French drain if needed); repoint masonry foundation (north side) and replacement of wooden utility access door
 HPC Conflicts of Interest declared: The Chairman recused himself from deliberation on his COA application

Project Description	Factors Considered *	**	Outcome
The property owner requests to: (1) Install of shutters using offset hinges (2) Install shutter caps (3) Apply of white silicone roof coating to second EDPM flat roof (4) Adjust grade (north side) to correct drainage, install French drain if needed (5) Repoint masonry foundation (north side) as needed (6) Replace wooden utility access door	Height of proposed Structure	N/A	The HPC determined that COA request #1 was congruent with Oxford Design Guideline 6.104, #2 treated as hardware, #3 congruent with 4.200 & 5.105, #5 congruent with 3.100 & 3.1013, and #6 congruent with guideline 6.103. Gary Weaver made a motion to approve the application. It was seconded by Lisa Schons. The HPC voted unanimously to approve.
	Setback/placement of structure	N/A	
	Exterior Construction Materials	(1,2,5)C	
	Exterior Colors	(1,2,3,6)C	
	Architectural Details	N/A	
	Roof (shape/form/materials)	(3)C	
	Doors/Windows/Fenestrations	(6) C	
	General form and proportion	N/A	
	Appurtenant fixtures	(1,2)C	
	Structural Conditions	(5)C	
Trees	(4)C		

* See attached HPC worksheet for full details of factors considered
 ** C = Congruent with Historic Aspects of Historic District
 NC = Not Congruent with Historic Aspects of Historic District
 NA = This project does not impact this factor

Summary of Approved Minor Works

<i>Property Owner Address</i>	<i>Description</i>	<i>HPC authorization</i>
<i><u>Richard and Jacalyn Thomas</u> <u>224 College Street</u> <u>Oxford, NC 27565</u></i>	<i>The property owner requested to replace as needed the rotted portions of 2nd floor balustrade of front porch and porte cochere with white painted wood. There will no alteration to design materials or color.</i>	<i>Cheryl Hart and Tony Armento signed off on this project since there were no changes in materials or color.</i>

COA Renewal: There was nothing at this time.

Demolition by Neglect: There was nothing at this time.

New Business: No New Business was discussed at this time.

Motion to Adjourn	1st	2nd	Outcome
	Kelly Collins Schram	Gary Weaver	By unanimous decision, the HPC adjourned at 6:34p.m.

Date of Next Meeting: Thursday, January 18, 2018

Minutes Prepared by: Lu Anne Gilligan