

Historic Preservation Commission Meeting Minutes October 20, 2016

Call to Order	In Attendance	Absent	Guests
Made by: Tony Armento Time: 6:00p.m.	Tony Armento-Chairman Christine Sims-Treasurer Kelly Collins-Secretary Jayne Kirkpatrick Mark Brooks Cheryl Hart-Planning Director Lu Anne Gilligan-Recording Secretary *Ethics Statements were read by Marc Brooks, Christine Sims and Kelly Collins.	Rick Thomas-Vice Chairman	Don McLean-Applicant Don and Mary Wright- Applicants Gary Weaver- Applicant Al Woodlief- Commissioner

Approval of Minutes	Date of Minutes	Motion to Approve	2 nd	Outcome
	9-15-2016	Kelly Collins	Marc Brooks	Motion to approve minutes as written

Treasury Report	Starting Balance	Expenditures since last meeting	Current Balance
	\$315.00	\$85.00	\$230.00

	would be important for the Commissioners to be aware of the newly Revised Design Guidelines. Tony is planning to provide a summary of the updates so that the commissioners will be informed of the significant changes made.	the Boa
306 Broad Street (Curb Mailbox and Side Yard Fence)	Cheryl Hart wrote a letter to the Homeowners stating it is all right to keep their mailbox since they have already purchased and installed it even though it is not required in the Historic District. They do need a COA application for the side yard fence and any changes to the landscape or property and one was mailed with the letter for them to fill out.	Cheryl the Hor St. rega side yar COA ap
Continuing HPC Training	Tony informed the HPC that the next training session would be on the legal and ethics sections. It was decided that Tuesday, November 15 th at 6:00p.m. A destination will be decided on a later time via email.	Tuesda 6:00 pr their tra legal an place w later tir
2017 Photo Contest	Jayne Kirkpatrick will get a press release draft to all the members via email and afterwards announce it in the Oxford Public Ledger. Kelly will put it on Face Book and the Webpage. Jayne will also talk to Susan Wicker about fundraisers. The Categories decided on were as follows: <ul style="list-style-type: none"> (1) Holiday Decorations – any holiday between now and deadline (2) Transformations – result of an improvement project in historic district (3) Seasonal Projects (4) Architectural Details for Youths (ages 16 & under) <p>*It was suggested that we could do a calendar or put the photos on display in the Library.</p> <p style="text-align: center;">The Deadline will be decided on at a later time.</p>	Jayne v draft ou email v weeks. decided (1) (2) (3) (4) *A cale the Lib discuss

