

Historic Preservation Commission Meeting Minutes April 22, 2021

Call to Order	In Attendance	Absent	Guests
<p>Made by: Derreck Brown</p> <p>Time: 6:03p.m.</p>	<p>Derreck Brown-Chairman Tony Armento – Vice Chairman Lisa Schons-Secretary David Quinn - Member Kelly Collins-Schram -member Cheryl Hart-Planning Director Dickon Housman- Member</p>		<p>1. Joe Siortino</p>

Lisa Schons provided the swearing in of the property owners for their COA presentation. No conflicts were stated.

COA APPLICATION REVIEW #1: St. Stephen's Episcopal Rectory

Colonial Revival c. 1923

Property Address: 302 College Street, Oxford NC 27565
 Sworn stakeholders: Joe Sciortino
 Property type: Contributing Residential
 Project type: Replace roof
 HPC Conflicts of Interest declared: None

Project Description	Factors Considered *	**	Outcome
<p>The property sworn stakeholder is requesting COA approval to</p> <p>1. Strip the 3-tab shingles (black-gray fiberglass) on the main roof & replace with identical 3-tab shingles (black-gray fiberglass) on the main roof.</p>	Height of proposed Structure		<p>1. This special meeting was called because the COA, which was received in time for the April 15th regular meeting, was inadvertently not provided to the HPC members for review. The Chair called a special meeting to review the COA so that the property owner would not have to wait until May 20, 2021.</p> <p>2. An application was originally submitted and reviewed on November 19, 2021. There were a number of items reviewed, but there were additional conversations regarding the usage of architectural</p>
	Setback/placement of structure		
	Exterior Construction Materials		
	Exterior Colors		
	Architectural Details		
	Roof (shape/form/materials)		
	Doors/Windows/Fenestrations		
	General form and proportion		
	Appurtenant fixtures		
	Structural Conditions		
	Trees		

		<p>shingles for 302 College Street. The resubmission of the COA addressed replacing the roof, but seemed to ask for what appeared to be a Minor Works....that is, repairing more than 20 square feet of roofing with matching, in-kind materials. Once this was confirmed, the Chair stated that there was no need for a vote by all HPC members. Minor Works was approved.</p>
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* See attached HPC worksheet for full details of factors considered

- ** C = Congruent with Historic Aspects of Historic District
 NC = Not Congruent with Historic Aspects of Historic District
 NA = This project does not impact this factor

Motion to Adjourn	1st	2nd	Outcome
	Dickon Housman	David Quinn	The HPC adjourned at 6:11 p.m.

Date of Next Meeting: **Thursday, May 20, 2021**

Minutes Prepared by: **Derreck R. Brown**