

**STATE OF NORTH CAROLINA
COUNTY OF GRANVILLE
CITY OF OXFORD**

**ANNUAL REPORT of the
OXFORD
HISTORIC PRESERVATION
COMMISSION**

TO: Madam Mayor, Jackie Sergeant and the Oxford Board of Commissioners

On behalf of the Oxford Historic Preservation Commission, I present this Annual Report to update you of our actions from February 2013 through February 2014.

Our Commission presently has one (1) vacancy and consists of the following six (6) members:

Susan Wicker, Chairman
Marshall Tanner, Vice-Chairman
Yancey Washington, Secretary
Cathy Weaver, Treasurer

Joan Roberson, member
Peter Tocci, member

Treasury report = \$1200

Activities from February 2012 – February 2013:

- Reviewed 13 COA applications (approved 12 and denied 1)
- Reviewed and approved 4 Minor Works COA Applications
- Instituted and completed the Demolition by Neglect procedure for the Currin property at 203 Main Street, bringing it into compliance with HPC standards.
- Updated the HPC Ordinance to comply with standards NC State recommendations
- Updated HPC Charter to sync with new ordinance.
- Initiated and conducted the Annual HPC Photo Contest, awarding winners in May 2013.
- Initiated and conducted the Annual HPC Stewardship Award, awarding the winner in May 2013.
- Installed informational kiosk in Downtown Oxford, informing visitors of things to see and do while visiting our City.
- New HPC officers were elected in January 2014.
- Applied for Certified Local Government (CLG) designation.

Our future plans include:

- Have started the process to institute the Demolition by Neglect procedure for the Watkins property at 217 College Street
- Will conduct the 3rd Annual HPC Photo Contest in May 2014.
- Will issue the 3rd Annual HPC Stewardship Award in May 2014.
- Will begin updating our Design Guidelines.

- Looking at developing a Source Guide in partnership with local merchants, artisans and tradesmen to assist property owners with their home improvements.
- To be more visible in the community through partnerships with the downtown merchants, local realtors and the Granville County Historical Society.
- Plan to attend HPC workshop this year

On behalf of the Oxford Historic Preservation Commission, I submit this report.

This the 11th day of March, 2014.

Susan Wicker
Oxford HPC, Chairman